

Position Description Template
Updated: June 3, 2024

Position Description

POSITION PROFILE

Position Title: EOU Community Health and Outreach Internship

EOU Department/College: Health and Human Performance - Community Health

EOU Supervisor Title: Dr. Kelly McNeil, Associate Professor

Typical Job Duration: Term 1 to Term 4, Academic Year; Approx 34 weeks

Job Level: Level 4, \$15.20 per hour

Type of Schedule/Typical Hours: Flex schedule, agreed upon with supervisor

Typical Number of Hours Per Week: Total of 309 for the entire year - 103 per term

POSITION INFORMATION

Student Position Description Summary:

This internship involves designing, implementing, and evaluating community health programs in rural Oregon. The intern will work closely with faculty and community members, utilizing research and community engagement to address health needs.

Job Duties/Responsibilities/Essential Functions:

- Work with faculty to identify community health needs
- Design and implement health programs
- Evaluate the impact of health programs
- Engage with community stakeholders
- Conduct research and present findings

Eastern Oregon University is an EEO Employer and welcomes application from women, members of historically underrepresented minority groups, US Veterans, and persona with disabilities. EOU is committed to providing equal opportunity in its recruitment, admissions, educational programs, activities and employment without illegal discrimination on the basis of age, color, disability, national origin, race, marital status, religion, sex, sexual orientation, gender identity, gender expression or any status as protected by state or federal law.



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HIRING CRITERIA

Minimum Qualifications:

- EOU undergraduate, full-time enrollment
- Declared Major in Health and Human Performance, preferably with a Community Health concentration
- Good academic standing

Preferred Qualifications:

- Experience in community health
- Knowledge of program planning and evaluation

Desired Knowledge, Skills & Abilities:

- Strong interpersonal and research skills
- Critical thinking and flexibility
- Professional work ethic and time management

STUDENT LEARNING OUTCOMES

As a result of completing this internship, the student will:

Academic Learning Outcomes:

- **Public Health Application:** Apply theoretical knowledge from coursework in health and human performance to design and implement effective community health programs.
- **Research Skills:** Develop robust qualitative and quantitative research skills through the gathering, analysis, and presentation of data related to community health initiatives.
- Program Evaluation: Learn and apply techniques for evaluating the effectiveness of public health programs, understanding metrics and methods for assessing community impact.

Industry Learning Outcomes:

- **Community Engagement:** Gain practical experience in engaging with community stakeholders to identify health needs and develop tailored health initiatives.
- **Program Development:** Acquire hands-on experience in all stages of public health program development—from conception through to execution and evaluation.
- **Healthcare Collaboration:** Work alongside healthcare professionals and organizations to implement health programs, gaining insights into collaborative practices within the health sector.

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Career-Readiness Learning Outcomes:

- Professional Communication: Enhance abilities in both verbal and written communication by working with diverse groups, including community members, health professionals, and academic staff.
- Project Management: Develop project management skills, including planning, organizing, and managing resources, to meet the objectives of health-related projects.
- Adaptability and Problem-Solving: Improve adaptability and problem-solving skills by addressing unexpected challenges in the implementation and management of health programs.
- **Ethical and Cultural Competence:** Cultivate a deep understanding of ethical considerations in public health and develop cultural competence to effectively interact and intervene in diverse communities.

PROFESSIONAL DEVELOPMENT & TRAINING

Professional Development & Training

EOU student employees have an opportunity to engage in professional development and training as a part of the job. Supervisors support the attainment of professional development by either providing internal department-specific training and/or time reassigned from normally scheduled duties to participate in University-wide training opportunities including appropriate virtual community training opportunities. Specific training/professional development opportunities:

- [job-specific training from your department]
- [University and virtual community training/events specific to the student position]
- Multicultural-sponsored training, activities, and events
- Career exploration activities via Career Services
- EO Career Expo Career-Ready symposium First Wednesday in April
- Resume Review with Career Services and/or WorkSource Oregon

LEARNING ASSESSMENT & PERFORMANCE EVALUATION

Learning Assessment and Performance Evaluation

Once a term, student employees and supervisors meet to discuss the progress on completing the position's learning outcomes and the employee's job performance. Specifically:

- Adjustments to the learning outcomes and job duties as needed in order to meet the outcomes
- Upcoming training and professional development opportunities
- On-the-job performance feedback and the level of meeting job duty expectations
- · Application of coursework to the workplace, job duties, and learning outcomes
- Application of possible connections to future career-related interests and coursework