

## Position Description

### POSITION PROFILE

**Position Title:** Intramural Student Worker

**EOU Department/College:** Athletics

**EOU Supervisor Title:** Josh Goodman, Head Women's Soccer Coach

**Typical Job Duration:** Typically aligned with the academic year; may include both semester and summer sessions depending on the intramural sports schedule.

**Job Level:** Level 2; \$13.70 per hour.

**Type of Schedule/Typical Hours:** Part-time; hours vary depending on the intramural schedule, including evenings and weekends.

**Typical Number of Hours Per Week:** 10-15 hours, depending on the season and number of ongoing activities.

### POSITION INFORMATION

**Student Position Description Summary:**

This position will support our intramural activities, with limited set-up, game refereeing, and/or keeping score. This position will look to work in many types of settings, from indoor to outdoor, and may require long periods of standing and physical activities. The schedule for this position will vary and may include evenings.

### **Job Duties/Responsibilities/Essential Functions:**

- Setup/clean-up of equipment for Intramurals
- Officiate intramural games
- Keep score/time during intramural games
- Monitor court/field play and behavior of participants
- Provide support to the staff during intramural games.
- Other duties as assigned by supervisor

## **HIRING CRITERIA**

### **Minimum Qualifications:**

- Knowledge in basic rules of game you are working
- Must be a full-time EOU student
- Knowledge or background in sports
- Excellent communication skills verbal and written.
- Experience with following detailed instructions and multiple tasks/scheduling
- Ability to communicate effectively with individuals from diverse backgrounds/genders and cultures.
- Ability to positively and professionally represent the Eastern Oregon University Intramural staff with all encounters.
- Flexibility to work irregular hours (Includes nights)

### **Preferred Qualifications:**

- Experience in officiating sports games.
- Strong organizational and time management skills.
- Ability to work well under pressure and in a team-oriented environment.

### **Desired Knowledge, Skills & Abilities:**

- Excellent interpersonal skills to interact effectively with participants and resolve conflicts.
- Knowledge of various sports rules and the ability to apply them fairly and consistently.
- Physical ability to stand for extended periods and move quickly as needed during games.

## **STUDENT LEARNING OUTCOMES**

*As a result of completing this internship, the student will:*

### **Academic Learning Outcomes:**

- Apply knowledge of sports management and physical education to real-world recreational settings, enhancing understanding of group dynamics and event organization.

### **Industry Learning Outcomes:**

- Gain practical experience in sports administration, including event planning, officiating, and participant coordination.

### **Career-Readiness Learning Outcomes:**

- Develop communication, leadership, and conflict resolution skills essential for careers in sports management, coaching, or any field requiring teamwork and quick decision-making.

## **PROFESSIONAL DEVELOPMENT & TRAINING**

### **Professional Development & Training**

EOU student employees have an opportunity to engage in professional development and training as a part of the job. Supervisors support the attainment of professional development by either providing internal department-specific training and/or time reassigned from normally scheduled duties to participate in University-wide training opportunities including appropriate virtual community training opportunities.

Specific training/professional development opportunities:

- *[job-specific training from your department]*
- *[University and virtual community training/events specific to the student position]*
- Multicultural-sponsored training, activities, and events
- Career exploration activities via Career Services
- EO Career Expo Career-Ready symposium First Wednesday in April
- Resume Review with Career Services and/or WorkSource Oregon

## **LEARNING ASSESSMENT & PERFORMANCE EVALUATION**

### **Learning Assessment and Performance Evaluation**

Once a term, student employees and supervisors meet to discuss the progress on completing the position's learning outcomes and the employee's job performance. Specifically:

- Adjustments to the learning outcomes and job duties as needed in order to meet the outcomes
- Upcoming training and professional development opportunities
- On-the-job performance feedback and the level of meeting job duty expectations
- Application of coursework to the workplace, job duties, and learning outcomes
- Application of possible connections to future career-related interests and coursework