



DIRECTIONS—In order to maximize your financial aid eligibility, your appeal should be submitted at least two weeks prior to the end of the term in which you are seeking an adjustment. Appeals submitted within two weeks of the end of term will be reviewed, but financial aid funds may be limited or no longer available. Your childcare expenses during the 2024–2025 academic year may be considered in determining financial aid eligibility. The maximum allowance is \$1,705 per month for each dependent, based upon DHS Child Care Maximum Rates, your zip code, and your enrollment level. The Financial Aid Office will only consider costs incurred while attending Eastern Oregon University during the current academic year.

If approved, loans are the only aid that may be increased, provided you have remaining annual loan eligibility.

You MUST provide the following required documentation:

- 1. A written explanation of your situation, including whether the cost is paid in part by another person or agency.
2. A statement, contract, or letter from the childcare provider that includes:
a. The name, address, phone number, and signature of the care provider.
b. The name(s) of dependent(s) in the provider's care.
c. The expected period of care for each dependent, including start and end dates during the 2024-2025 academic year.
d. The number of hours AND the cost per week for each individual in dependent care
3. Canceled checks or receipts as proof of payment for dependent care.

Return Form—
Online (preferred): Secure Document Upload Portal

By Mail or in person to:
EOU FINANCIAL AID OFFICE,
ONE UNIVERSITY BLVD
INLOW HALL # 104
LA GRANDE, OR 97850-2807

By Fax: 541-962-3661

To ensure privacy online, open in Adobe Reader (free at Adobe.com).

Form with sections: PART A. Student information, PART B. Dependent care information, PART C. Certification. Includes fields for legal name, address, phone number, and dependent details.

All submitted documents become part of your official record and therefore cannot be returned. Documents that become part of your Educational Record are protected for privacy under federal law (FERPA).